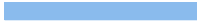




















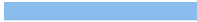


















ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
1		<b>External Milestones</b>	<b>237 days</b>	<b>Tue 1/11/22</b>	<b>Sat 14/10/23</b>	
2		Select Committee report back on Māori Electoral Option Electoral Bill	0 days	Tue 1/11/22	Tue 1/11/22	
3		Outcome of legislative process confirmed	0 days	Fri 18/11/22	Fri 18/11/22	
4		Commencement date of legislation	0 days	Fri 31/03/23	Fri 31/03/23	
5		Exception period starts	0 days	Fri 14/07/23	Fri 14/07/23	
6		Data extract for GE 2023 update packs	0 days	Mon 19/06/23	Mon 19/06/23	
7		GE 2023 Enrolment update campaign starts	0 days	Mon 31/07/23	Mon 31/07/23	
8		Election Day	0 days	Sat 14/10/23	Sat 14/10/23	
9		<b>Project Management</b>	<b>284 days</b>	<b>Mon 12/09/22</b>	<b>Mon 30/10/23</b>	
10		<b>Planning and procurement</b>	<b>107 days</b>	<b>Mon 12/09/22</b>	<b>Mon 20/02/23</b>	
11		Mailout requirements discussed with suppliers	21 days	Mon 12/09/22	Mon 10/10/22	Rachel
12	MIL L1	MEO Project plan approved	0 days	Wed 16/11/22	Wed 16/11/22	Rachel
13	MIL L1	MIL L1: Stage gate: Approval to commence Implementation phase	0 days	Wed 16/11/22	Wed 16/11/22	
14		Recruitment - fixed term BA	43 days	Mon 3/10/22	Wed 30/11/22	Grace
15		Recruitment - fixed term Partnerships and Contracts Lead	92 days	Mon 3/10/22	Mon 20/02/23	Rachel,Ross
16	MIL L2	MIL L2: Recruitment for MEO fixed term staff complete	0 days	Mon 20/02/23	Mon 20/02/23	ECE
17		SoW for mailout complete – NZ Post	0 days	Thu 26/01/23	Thu 26/01/23	NZ Post
18		SoW for mailout complete - Candida	0 days	Fri 10/02/23	Fri 10/02/23	ECE
19		<b>Project close</b>	<b>10 days</b>	<b>Mon 16/10/23</b>	<b>Mon 30/10/23</b>	
20	MIL L2	MIL L2: Lessons learnt documentation complete	0 days	Mon 16/10/23	Mon 16/10/23	
21	MIL L1	MIL L1: Project closedown and close report complete	0 days	Mon 30/10/23	Mon 30/10/23	
22		<b>IT</b>	<b>142 days</b>	<b>Thu 1/09/22</b>	<b>Fri 31/03/23</b>	

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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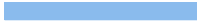


















ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
23		IT and business requirements documented	77 days	Thu 1/09/22	Fri 16/12/22	ECE,IT,input from Legal,VS
24	MIL L1	MIL L1: Requirements confirmed	0 days	Fri 23/12/22	Fri 23/12/22	ECE,IT
25	MIL L1	MIL L1: SoW for Catalyst complete	0 days	Thu 27/10/22	Thu 22/12/22	ECE/IT,Procurement
26		Development	72 days	Mon 21/11/22	Mon 13/03/23	Catalyst,IT
27		Test ROE42 extract complete	4 days	Tue 31/01/23	Fri 3/02/23	Jeff
28		UAT	5 days	Mon 13/03/23	Fri 17/03/23	Doro,EP regional staff,Jeff
29	MIL L0	MIL L0: MEO Changes Operationally Ready	0 days	Fri 31/03/23	Fri 31/03/23	
30		<b>Comms and Education</b>	<b>239 days</b>	<b>Thu 13/10/22</b>	<b>Sat 30/09/23</b>	
31		<b>Planning</b>	<b>0 days</b>	<b>Thu 22/12/22</b>	<b>Thu 22/12/22</b>	
32	MIL L1	MIL L1: Māori input to the design of the MEO	0 days	Thu 22/12/22	Thu 22/12/22	
33	MIL L1	MIL L1: Public Information and Education Campaign Strategy complete	0 days	Thu 22/12/22	Thu 22/12/22	Comms
34		<b>Audience Insight/Research</b>	<b>239 days</b>	<b>Thu 13/10/22</b>	<b>Sat 30/09/23</b>	
35		Audience insight agency briefed	0 days	Thu 13/10/22	Thu 13/10/22	Comms
36		Audience insight research	30 days	Mon 31/10/22	Fri 9/12/22	Comms,Kantar
37		Qualitative research complete - report from Kantar	19 days	Fri 16/12/22	Fri 20/01/23	
38		Benchmark survey in field	21 days	Fri 3/03/23	Fri 31/03/23	
39		MIL L1: Benchmark survey completed	0 days	Fri 19/05/23	Fri 19/05/23	Comms
40		Post-campaign survey complete (tbc)	0 days	Sat 30/09/23	Sat 30/09/23	Comms
41		<b>Advertising</b>	<b>93 days</b>	<b>Mon 31/10/22</b>	<b>Wed 22/03/23</b>	
42		Brief advertising agency	0 days	Mon 31/10/22	Mon 31/10/22	Comms
43		ASO signed	0 days	Wed 21/12/22	Wed 21/12/22	Comms
44	MIL L2	MIL L2: Advertising production schedule complete	0 days	Wed 22/03/23	Wed 22/03/23	Comms

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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Inactive Task		Start-only			
Inactive Milestone		Finish-only			

ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
45		<b>Communications plan</b>	<b>36 days</b>	<b>Wed 30/11/22</b>	<b>Tue 31/01/23</b>	
46	MIL L1	MIL L1: Communications plan complete - high level	0 days	Wed 30/11/22	Wed 30/11/22	Comms,MA
47	MIL L2	MIL L2: Media schedule complete	0 days	Tue 31/01/23	Tue 31/01/23	Comms
48		<b>Website</b>	<b>103 days</b>	<b>Tue 25/10/22</b>	<b>Fri 31/03/23</b>	
49		Website development - initial discussion with supplier	0 days	Tue 25/10/22	Tue 25/10/22	Comms
50	MIL L2	MIL L2: Website development - supplier contracted	0 days	Fri 11/11/22	Fri 11/11/22	Comms
51		Website development	77 days	Thu 1/12/22	Thu 30/03/23	Pikselin
52		Website content developed	77 days	Thu 1/12/22	Thu 30/03/23	Comms
53	MIL L1	MIL L1: MEO website changes go-live	0 days	Fri 31/03/23	Fri 31/03/23	Comms,Pikselin
54		<b>Collateral</b>	<b>52 days</b>	<b>Mon 19/12/22</b>	<b>Mon 13/03/23</b>	
55		ROE42 text - mailout form	19 days	Mon 19/12/22	Tue 24/01/23	Comms
56	MIL L2	MIL L2: ROE42 - final artwork to NZ Post	0 days	Mon 13/02/23	Mon 13/02/23	Comms
57		Mailout brochure - text	19 days	Mon 19/12/22	Tue 24/01/23	Comms
58	MIL L2	MIL L2: Mailout brochure - final artwork to Bluestar	0 days	Mon 13/02/23	Mon 13/02/23	Comms
59	MIL L2	MIL L2: Mailout envelope - artwork to Candida	0 days	Fri 3/02/23	Fri 3/02/23	Comms
60	MIL L2	MIL L2: Campaign kit ready	0 days	Tue 28/02/23	Tue 28/02/23	Comms
61	MIL L2	MIL L2: Media kit ready	0 days	Mon 13/03/23	Mon 13/03/23	Comms
62		<b>Campaign Delivery</b>	<b>72 days</b>	<b>Fri 31/03/23</b>	<b>Thu 13/07/23</b>	
63	MIL L0	MIL L0: Public Information campaign starts	0 days	Fri 31/03/23	Fri 31/03/23	Comms
64		Public Information campaign	72 days	Fri 31/03/23	Thu 13/07/23	Comms
65		<b>Community Engagement</b>	<b>177 days</b>	<b>Tue 1/11/22</b>	<b>Fri 21/07/23</b>	
66		<b>Planning</b>	<b>139 days</b>	<b>Tue 1/11/22</b>	<b>Wed 31/05/23</b>	

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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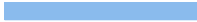


















ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
67		Develop community engagement approach	62 days	Tue 1/11/22	Tue 7/02/23	ECE
68	MIL L1	MIL L1: Community Engagement Approach complete	0 days	Fri 17/02/23	Fri 17/02/23	ECE
69		Engage external facilitator for review process	0 days	Fri 5/05/23	Fri 5/05/23	
70		Post-campaign review plan complete	0 days	Wed 31/05/23	Wed 31/05/23	
71		<b>Recruitment of temporary CE staff</b>	<b>71 days</b>	<b>Mon 14/11/22</b>	<b>Fri 3/03/23</b>	
72		Analysis to identify allocation of additional CE staff in each area	15 days	Mon 14/11/22	Fri 2/12/22	ECE,Glen
73		Recruitment plan complete	0 days	Mon 5/12/22	Mon 5/12/22	Glen
74		Recruitment ads prepared	0 days	Fri 23/12/22	Fri 23/12/22	ECE,P&C(Sally)
75	MIL L1	MIL L1: Recruitment of community engagement staff starts	0 days	Mon 9/01/23	Mon 9/01/23	P&C,ECE
76		Applications close	0 days	Thu 26/01/23	Thu 26/01/23	
77		Shortlist and arrange interviews	2 days	Mon 30/01/23	Tue 31/01/23	ECE regions
78		Interviews	12 days	Mon 30/01/23	Wed 15/02/23	ECE regions
79		Approval to appoint memos, completion and return of contracts	19 days	Tue 7/02/23	Fri 3/03/23	ECE regions
80	MIL L1	MIL L1: Recruitment of community engagement staff complete	0 days	Fri 3/03/23	Fri 3/03/23	ECE
81		<b>Contracted Organisations</b>	<b>84 days</b>	<b>Mon 14/11/22</b>	<b>Thu 23/03/23</b>	
82		Analysis to identify contracted orgs required in each area	15 days	Mon 14/11/22	Fri 2/12/22	ECE
83	MIL L1	MIL L1: Contracted community group procurement plan approved	0 days	Fri 16/12/22	Fri 16/12/22	ECE,Procurement
84		Update stakeholders on planned approach and timings for contracted organisations	30 days	Thu 1/12/22	Tue 24/01/23	Ross
85		EOI Approved for release	0 days	Fri 16/12/22	Fri 16/12/22	Ross
86	MIL L1	MIL L1: EOI for contracted community groups published on GETS	0 days	Mon 19/12/22	Mon 19/12/22	Procurement
87		Expressions of Interest received from suppliers	24 days	Mon 19/12/22	Tue 31/01/23	
88		EOI closing date	0 days	Tue 31/01/23	Tue 31/01/23	

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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Inactive Task		Start-only			
Inactive Milestone		Finish-only			

ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
89		ROI Evaluation and Shortlisting complete	0 days	Tue 7/02/23	Tue 7/02/23	Ross,Kelly,Shane,Nancy,Procure
90		Interview shortlisted applicants	5 days	Mon 6/03/23	Fri 10/03/23	Ross,Kelly,Shane,Nancy,Procure
91		Recommendation report approved	0 days	Wed 15/03/23	Wed 15/03/23	
92		Contract negotiations concluded and participating suppliers advised	0 days	Thu 23/03/23	Thu 23/03/23	Procurement,Kelly
93	MIL L1	MIL L1: Community groups contracted complete	0 days	Thu 23/03/23	Thu 23/03/23	ECE
94		<b>Equipment and resources</b>	<b>92 days</b>	<b>Fri 11/11/22</b>	<b>Fri 31/03/23</b>	
95		Confirm uniform equirements	0 days	Fri 11/11/22	Fri 11/11/22	ECE
96		Resources for CE campaign ordered	0 days	Mon 6/03/23	Mon 6/03/23	Morgan
97		Devices delivered to regional offices	5 days	Mon 13/03/23	Fri 17/03/23	GETP
98		Resources delivered to regional offices, contracted organisations	5 days	Mon 27/03/23	Fri 31/03/23	ECE,Morgan
99		<b>Campaign delivery</b>	<b>78 days</b>	<b>Fri 31/03/23</b>	<b>Fri 21/07/23</b>	
100	MIL L0	MIL L0: Community engagement campaign starts	0 days	Fri 31/03/23	Fri 31/03/23	ECE
101		Community Engagement campaign	72 days	Fri 31/03/23	Thu 13/07/23	ECE,Contracted Orgs
102		CE campaign review	5 days	Mon 17/07/23	Fri 21/07/23	External facilitator
103		<b>Mailout</b>	<b>45 days</b>	<b>Wed 1/02/23</b>	<b>Thu 6/04/23</b>	
104		<b>MEO mailout</b>	<b>45 days</b>	<b>Wed 1/02/23</b>	<b>Thu 6/04/23</b>	
105		<b>Development</b>	<b>11 days</b>	<b>Wed 1/02/23</b>	<b>Fri 17/02/23</b>	
106		Final envelope and insert specifications provided to NZ Post	0 days	Wed 1/02/23	Wed 1/02/23	Comms,FCB
107		Data extract for development to NZ Post (full test data)	0 days	Mon 13/02/23	Mon 13/02/23	IT
108	MIL L2	MIL L2: Final artwork for mailout complete - supplied to NZ Post	2 days	Mon 13/02/23	Tue 14/02/23	Comms,FCB
109		Development phase starts	0 days	Mon 13/02/23	Mon 13/02/23	NZ Post
110		Development phase ends	0 days	Fri 17/02/23	Fri 17/02/23	NZ Post

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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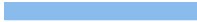


















ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
111		<b>Dress Rehearsal</b>	<b>6 days</b>	<b>Wed 22/02/23</b>	<b>Wed 1/03/23</b>	
112		Envelopes and inserts for Dress Rehearsal delivered to each Mailho	0 days	Wed 22/02/23	Wed 22/02/23	Olivia
113		Dress Rehearsal packs and proofs delivered to EC for sign-off	3 days	Mon 27/02/23	Wed 1/03/23	NZ Post
114		EC return sign-off to NZ Post	0 days	Wed 1/03/23	Wed 1/03/23	ECE
115		<b>Production</b>	<b>12 days</b>	<b>Thu 9/03/23</b>	<b>Mon 27/03/23</b>	
116	MIL L1	Data extract for Production supplied to NZ Post	0 days	Thu 9/03/23	Thu 9/03/23	IT
117		Data Processing (NZ Post)	2 days	Thu 9/03/23	Fri 10/03/23	NZ Post
118		Sign off by EC (10am)	1 day	Mon 13/03/23	Mon 13/03/23	ECE
119		Envelopes and inserts for Production delivered to each Mailhouse	0 days	Fri 10/03/23	Fri 10/03/23	ECE
120		Print/Mail production	11 days	Fri 10/03/23	Fri 24/03/23	NZ Post
121		Dispatch of International	0 days	Mon 27/03/23	Mon 27/03/23	NZ Post
122		Lodgement date	0 days	Mon 27/03/23	Mon 27/03/23	NZ Post
123	MIL L0	MIL L0: Mailout to electors - first packs in domestic letter boxes	0 days	Sat 1/04/23	Sat 1/04/23	NZ Post
124		Mailout complete	0 days	Thu 6/04/23	Thu 6/04/23	
125		<b>Enrolment processing</b>	<b>240 days</b>	<b>Thu 15/12/22</b>	<b>Fri 1/12/23</b>	
126		ECHO: Update campaigns section to reflect MEO	0 days	Mon 20/03/23	Mon 20/03/23	
127		Recruitment of temporary staff complete	0 days	Fri 17/03/23	Fri 17/03/23	ECE
128		Post-campaign review plan complete	0 days	Fri 28/07/23	Fri 28/07/23	
129		<b>Correspondence updates</b>	<b>208 days</b>	<b>Fri 10/02/23</b>	<b>Fri 1/12/23</b>	
130		SL28G & SL28M updated (for electors applying to change roll type before 31 March)	1 day	Fri 1/12/23	Fri 1/12/23	ECE
131		New correspondence developed and signed off	0 days	Fri 10/02/23	Fri 10/02/23	ECE
132		Decommission existing MEO letters, update correspondence library	16 days	Fri 31/03/23	Wed 26/04/23	ECE

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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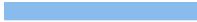

















ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
133		<b>Enrolment form updates</b>	<b>67 days</b>	<b>Thu 15/12/22</b>	<b>Thu 30/03/23</b>	
134		ROE 1 form updated	20 days	Thu 15/12/22	Fri 20/01/23	ECE,Comms,WriteGroup
135	MIL L1	MIL L1: Updated enrolment form approved by DCE Operations	0 days	Fri 20/01/23	Fri 20/01/23	
136		ROE9 form updated	0 days	Fri 10/02/23	Fri 10/02/23	ECE,Comms,WriteGroup
137		Accessible formats complete	29 days	Mon 20/02/23	Thu 30/03/23	ECE
138		Printing and distribution of new ROE1 form	19 days	Wed 1/03/23	Mon 27/03/23	ECE
139		<b>ECE policies and procedures</b>	<b>18 days</b>	<b>Wed 1/03/23</b>	<b>Fri 24/03/23</b>	
140		Review and update existing processes and procedures	18 days	Wed 1/03/23	Fri 24/03/23	ECE
141		ECHO: Updated processes and procedures added to ECHO	0 days	Fri 24/03/23	Fri 24/03/23	ECE
142		<b>Telnet - 0800 service</b>	<b>81 days</b>	<b>Fri 25/11/22</b>	<b>Fri 31/03/23</b>	
143		FAQs provided to Telnet	0 days	Fri 25/11/22	Fri 25/11/22	ECE
144		Telnet training requirements confirmed	0 days	Wed 1/03/23	Wed 1/03/23	ECE,MAT
145		Telnet training starts	0 days	Mon 20/03/23	Mon 20/03/23	ECE,Telnet
146	MIL L2	MIL L2: Statement of Work with Telnet complete	0 days	Fri 31/03/23	Fri 31/03/23	ECE
147		<b>Training - ECE</b>	<b>103 days</b>	<b>Wed 2/11/22</b>	<b>Fri 7/04/23</b>	
148		ECE training work plan complete	0 days	Wed 2/11/22	Wed 2/11/22	Hannah
149		EOI for MEO Trainers sent out	1 day	Wed 2/11/22	Wed 2/11/22	Hannah
150		Confirmation of MEO Trainers	0 days	Mon 5/12/22	Mon 5/12/22	ECE
151		Training delivery Enrolment Processing internal staff	2 days	Mon 27/03/23	Tue 28/03/23	EP managers
152		Training delivery Enrolment Processing temp staff	9 days	Mon 27/03/23	Thu 6/04/23	EP trainers
153	MIL L1	MIL L1: Training of processing staff complete	0 days	Thu 6/04/23	Thu 6/04/23	
154		Training delivery Community Engagement	5 days	Mon 20/03/23	Fri 24/03/23	CE trainers

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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Inactive Milestone		Finish-only			

ID	MIL (0/1/2)	Task Name	Duration	Start	Finish	Resource Names
155		Training delivery Contracted Organisations	2 days	Mon 27/03/23	Tue 28/03/23	Kelly
156	MIL L1	MIL L1: Training of CE staff and community groups complete	0 days	Thu 30/03/23	Thu 30/03/23	
157		Training survey evaluation for both CE and Processing completed	0 days	Fri 7/04/23	Fri 7/04/23	Hannah
158		<b>Voting Services</b>	<b>0 days</b>	<b>Fri 30/09/22</b>	<b>Fri 30/09/22</b>	
159		OS App and eroll investigation complete	0 days	Fri 30/09/22	Fri 30/09/22	IT,VS

Project: MEO schedule - draft 0  
Date: Fri 28/04/23

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